

Westwood Village Improvement Association

GENERAL BOARD MEETING

Date: Thursday, May 20, 2021

Time: 8:30 a.m.

Teleconference Meeting

Call in: (669) 900-9128 Meeting ID: 853 3168 0692

Zoom Meeting Link: <https://us02web.zoom.us/j/85331680692>

- I. **Roll Call**
- II. **Report from Board Chair** (no public comment permitted)
- III. **Report from Staff** (no public comment permitted)
- IV. **Committee Reports** (no public comment permitted)
Executive Committee (met May 4, 2021)
- V. **Public Input:** Board will hear public comment on items not on the agenda that are within the subject matter and jurisdiction of the Westwood Village Improvement Association. Please note that public comment is limited to 2 minutes for each individual.
- VI. **Consent Calendar**
 - A. **Approval of Minutes (4/15/21 Board Meeting)**
 - B. **Financial Statements for the Periods Ending 4/30/21**
 - C. **Information Items: Board Attendance Report**
- VII. **Open Session Agenda Items – All Items May Result in Board Action** (please note that public comment is limited to 2 minutes per individual item)
 - A. **Ad Hoc Nominating Committee** (5 min.)

The Chair will appoint an Ad Hoc Nominating Committee to interview, and recommend, a candidate to serve on the WVIA Board of Directors in a Zone 2 seat
 - B. **WVIA Financial Protocols** (10 min.)

The WVIA Board of Directors will hear a recommendation from the WVIA Executive Committee to amend financial protocol #8 from, “*Any one member of the Executive Committee or the Executive Director may sign checks up to \$2,500 or any rent checks payable through a Board-approved lease agreement. Checks over \$2,500, and not to be paid to a Board-approved lease, require two signatures from any Executive Committee member or the Executive Director.*” to “*Any one member of the Executive Committee or the Executive Director may sign checks up to \$2,500 or any checks payable through a Board-approved contract or lease agreement. Checks over \$2,500, and not to be paid through a Board-approved contract or lease, require two signatures from any Executive Committee member or the Executive Director.*” and to add a protocol which states, “*Pursuant to WVIA Financial Protocol #8, any one member of the Executive Committee or the Executive Director may sign checks and check authorizations electronically.*”
 - C. **Westwood Business Improvement District Assessments** (45 min.)

The WVIA Board of Directors will hear a recommendation from the WVIA Executive Committee that Westwood Business Improvement District Assessments be raised by 5% in 2022.
- VIII. **Adjourn**

As a covered entity under Title II of the Americans with Disabilities Act, The Westwood Village Improvement Association does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting (310) 470-1812.